

MAY 28 2013

**REQUEST FOR AGENDA PLACEMENT FORM**

Submission Deadline - Tuesday, 12:00 PM before Court Dates

SUBMITTED BY: Erik Dumas

TODAY'S DATE: 5/17/2013

DEPARTMENT:

X Public Works

SIGNATURE OF DEPARTMENT HEAD:

X \_\_\_\_\_

REQUESTED AGENDA DATE:

X May 28, 2013

**SPECIFIC AGENDA WORDING: Consideration to authorize payment of additional invoice submitted by contractor related to necessary work performed on the jail flooring project.**

**PERSON(S) TO PRESENT ITEM: Erik Dumas**

**SUPPORT MATERIAL: (Must enclose supporting documentation)**

**TIME:** Ten Minutes

**ACTION ITEM:**  X

**WORKSHOP:** \_\_\_\_\_

(Anticipated number of minutes needed to discuss item)

**CONSENT:** \_\_\_\_\_

**EXECUTIVE:** \_\_\_\_\_

**STAFF NOTICE:**

**COUNTY ATTORNEY:** \_\_\_\_\_

**ISS DEPARTMENT:** \_\_\_\_\_

**AUDITOR:** \_\_\_\_\_

**PURCHASING DEPARTMENT:** \_\_\_\_\_

**PERSONNEL:** \_\_\_\_\_

**PUBLIC WORKS:** \_\_\_\_\_

**BUDGET COORDINATOR:** \_\_\_\_\_

**OTHER:** \_\_\_\_\_

\*\*\*\*\*This Section to be Completed by County Judge's Office\*\*\*\*\*

ASSIGNED AGENDA DATE: \_\_\_\_\_

REQUEST RECEIVED BY COUNTY JUDGE'S OFFICE \_\_\_\_\_

COURT MEMBER APPROVAL \_\_\_\_\_

Date \_\_\_\_\_



# Johnson County PURCHASE ORDER

**PO 13-132077**

THIS NUMBER MUST APPEAR ON ALL  
INVOICES, PACKAGES, SHIPPING  
PAPERS AND CORRESPONDENCE.

**PAGE NO. 1 of 1**  
**DATE OF ORDER: 03/25/2013**

**Vendor Name and Address**

**RALPH LITTLEJOHN HOMES and CONSTRUCTION**  
4233 CR 1219  
CLEBURNE, TX 76033

**Attention To:**

**Ship To: PUBLIC WORKS**  
1 N MAIN STREET, RM 304  
CLEBURNE, TX 76033

MAR 25 PM 3:10

VENDOR NO	SHIP VIA	F.O.B	TERMS	BUYER	
02772	BESTWAY	DESTINATION	NET30	Heather Carmichael	
DELIVER BY DATE	HISTORICAL PO NO.	REQUISITION NO.	REQUISITION BY		
04/03/2013		R13-1265	Dianna Hume		
LINE NO.	QUANTITY	UOM	ITEM NO. & DESCRIPTION	UNIT COST	EXTENSION
1	1.00	EA	Remove and Replace approx. 508 sq. ft of tile in washrooms 1 & 2 with 12x12 non skid tiles, grout and seal all tiles, slope concrete for water drainage; approved CC 25Mar13	\$6,572.00	\$6,572.00
				<b>TOTAL</b>	<b>\$ 6,572.00</b>

TAX EXEMPTION NO. 75-6001030

**TERMS AND CONDITIONS:**

By fulfillment of this order vendor accepts all Johnson County Terms and Conditions which are available online at <http://www.johnsoncountytexas.org/departments/purchasing/terms/index.php> or by contacting Purchasing at 817.556.6384

*Margaret A. Cook*  
Authorized By:

**ALL INVOICES MUST SHOW PURCHASE ORDER NUMBER**

MAY 7 PM 1:27

# RALPH LITTLEJOHN HOMES & CONSTRUCTION, INC.

## INVOICE

BILL TO

Public Works  
1 N Main Street  
Cleburne, TX 76033

SHIP TO

Public Works  
1 N Main Street  
Cleburne, TX 76033

Invoice # RLC-39657

Invoice Date 05/06/2013

Customer ID Johnson County

DATE	YOUR PO ORDER #	REQUISITION #	SALES REP.	F.O.B.	SHIP VIA	TERMS	TAX ID
3/25/2013	PO13-132077	R13-1265					

QTY	ITEM	UNITS	DESCRIPTION	UNIT PRICE	TOTAL
1			Removed and replaced 590 sq ft of tile with 12 x 12 non skid tiles. Grout and sealed all tiles. Sloped concrete for water drainage	6,572.00	6,572.00

Subtotal

Tax

Shipping

Miscellaneous

Please return the portion below with your payment.

BALANCE DUE 6,572.00

### REMITTANCE

Invoice #	RLC-39657		
Customer ID	Johnson County		
Date	5/6/2013		
Amount Enclosed			
	4233 CR 1219 Cleburne, TX 76033	PHONE	(817)517-1241

BILL TO Public Works 1 N Main Street Cleburne, TX 76033	SHIP TO Public Works 1 N Main Street Cleburne, TX 76033	Invoice # RLHC-39658 Invoice Date 05/06/2013 Customer ID Johnson County
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DATE	YOUR PO ORDER #	REQUISITION #	SALES REP.	F.O.B.	SHIP VIA	TERMS	TAX ID
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QTY	ITEM	UNITS	DESCRIPTION	UNIT PRICE	TOTAL
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1			After removal of tile it was discovered that the kitchen was previously a laundry room that had been converted to a kitchen. The original design had the drainage at the exterior walls. At the time of conversion, the drains were covered with tile with a new drain put into the center of the room. The original conversion did not include changing the slope of the slab from the exterior to the center. To accomplish this we had to build up the slab 2 1/2 times more than expected at the east and west walls to keep water from running away from the center. This build up helped considerably to allow the water to be easily squeegee to the center drain. This was the most cost effective solution to fix a problem that none of knew existed. To achieve this consisted of a considerable extra amount of time and materials.  The original bid included sloping the concrete at the drain itself. The extra is for concrete work on the entire slab of that room.	1,000.00	1,000.00
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Subtotal	1,000.00
Tax	
Shipping	
Miscellaneous	
<b>BALANCE DUE</b>	<b>1,000.00</b>

Ralph Littlejohn Homes & Construction, Inc.  
 4233 CR 1219  
 Cleburne, TX 76033  
 817-517-1241

4233 CR 1219 Cleburne, TX 76033	PHONE (817)517-1241
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**RALPH LITTLEJOHN HOMES & CONSTRUCTION, INC.**

INVOICE

Jail Flooring Project  
Background Information  
05-17-2013

The project to remove & replace an area of tile flooring in the dishwashing area at the jail was approved by the Commissioners' Court on 3-25-13, for an amount of \$6,572.00. However, the contractor ran into an unknown issue once they removed the existing tile flooring. This area has a drain in the middle of the floor that the water must slope down to. After removing the tile it was found that there were drains along the perimeter of the room which was for clothes washing machines, and the original floor sloped toward those perimeter drains. The contractor had to bring in additional concrete etc. in order to make the floor slope back toward the drain in the middle of the floor.

It would not have been a good idea for the contractor to wait for an authorization to do the extra work involved, it just had to be done. All of his work needed to be done very quickly so as to avoid interrupting their operations. You can look at his invoice for a more detailed description of the reason for the additional work and the amount. I recommend payment of this invoice in the amount of \$1,000 for the additional work.

Thanks,  
Erik

# Ralph Littlejohn Homes & Construction, Inc.

## 817-517-1241

CUSTOMER:

Johnson County Jail

PHONE:

### DESCRIPTION

Tile Work

### QUANTITY

Proposal 1

remove & replace approx. 1954 sq. ft. of 12X12 non skid tiles  
rout and seal all tile, slope concert for water drainage

\$16,16

16,166

Proposal 2 ~~X~~

remove and replace approx. 508 sq. ft. of tile in washrooms 1 & 2 with 12X12 non skid tiles  
rout and sea l all tiles, slope concert for water drainage

\$6,57

6572

Proposal 3

remove approx. 1954 sq. ft of tile, Prep surface and apply 2 coats of non stock appoxy  
lope concert for water drainage

\$13,18

13,189

Proposal 4

repair tiles as needed & regrout approx. 1954 sq. ft.

\$6,83

6839

THIS IS A ESTIMATE ONLY; NOT A CONTRACT

Ralph Littlejohn Homes & Construction, Inc

PREPARED BY

DATE